RECOVERY COACH NETWORK COORDINATOR

POSITION OVERVIEW
Salary: $57,399 - $73,258 annually plus benefits (PHPSI Position)
Hours: 40 hours/week (100% FTE), may include evening or weekend hours
Status: Regular, full-time, with benefits, union membership required
Starting Date: ASAP       Closing Date: Open until Filled       Work Location: In North Central Region

BACKGROUND
In May 2018, the North Central Accountable Community of Health and Work Source partnered to develop the North Central Community Partnership for Transition Solutions (CPTS). There are currently 11 CPTS groups around Washington State using a comprehensive approach that addresses all needs of formerly-incarcerated individuals to promote successful reintegration into the community and reduce recidivism.

As part of North Central’s CPTS planning meeting, a key need identified was support for individuals immediately upon release from jail, which is typically at 5am, before services and other amenities are typically open. This was stressed repeatedly by formerly incarcerated individuals as the biggest barrier and point in time with the most opportunity for intervention. Additionally, upon release without support to seek out resources and new paths, many individuals immediately go back to life choices that caused them to become incarcerated. The goal is to ensure a supportive and credible messenger are available upon release to assist someone in navigating getting connected to immediate resources. In response to that need, North Central CPTS has developed a Recovery Coach Network program that provides peer support for individuals in recovery, as well as support for those transitioning from jail back to the community.

The Recovery Coach Network program is being piloted in Chelan, Douglas, Grant, and Okanogan Counties to determine if it will fill that need. This service area includes three county jails and one tribal jail. The program will be piloted with one jail and then systematically expand to the other jails. Expansion will require buy-in from jail leadership, the recovery community and recovery coaches, and community service providers. It is likely that this project will initially serve individuals releasing from Chelan County Jail.

This position will develop and coordinate the Recovery Coach Network as a part of North Central Accountable Community of Health’s health improvement efforts across Chelan, Douglas, Grant, and Okanogan Counties.

RECOVERY COACH COORDINATOR POSITION
The Recovery Coach Network Coordinator will be responsible for development, implementation, and expansion of the program, including the following:

- Work effectively with a wide range of partners involved in efforts to improve the health of North Central Washington. These may include leadership of medical and behavioral health provider organizations, correctional and law enforcement providers, social service providers, consumers, tribal members and officials, elected officials, school officials, public health officials, media, state officials and others.
- Establishing community partnerships including developing contracts and procedures between partner organizations along with procedures on how to communicate date and time of release and specific needs of potential clients.
- Manage the start-up phases of the project and establish the groundwork for effective evaluation of the project.
- Provide network coordination to ensure a Recovery Coach is made available on days of release for all that request Recovery Coach support.
- Coordinate recovery coach trainings in North Central Washington to expand the Recovery Coach network.
- Recovery Coach supervision and management
- Monitoring and processing Recovery Coach stipends.
- Represent the Recovery Coach Network within the North Central Community Partnerships for Transition Solutions group and where appropriate serve in a leadership capacity.
- Represents the ACH in a professional manner at all times.

**BASIC QUALIFICATIONS**

- Demonstrate the skills needed to build trust and develop the confidence of clients.
- Demonstrated ability to engage and cultivate community partnerships.
- Knowledge of local community agencies and resources in Chelan, Douglas, Grant and Okanogan Counties, specifically to address unique needs of and considerations for the recovery community.
- High School Diploma.
- At least two years of experience in a public health, health/social services, and/or customer service field.
- Must be able to pass the needed background checks to enter a correctional facility.
- A valid Washington State driver’s license, or the ability to obtain one within two weeks of hire.
- Become a certified Recovery Coach, or able to obtain certification within 1 year of hire.
- Ability to balance multiple priorities at the same time.
- Familiarity with office tools (Microsoft Word, Excel).

**PREFERRED QUALIFICATIONS**

1. Bachelor’s Degree in Human Services, Health Education or related field; and/or any equivalent combination of education/significant experience in community, human, social services or related field.

**WORK ENVIRONMENT AND PHYSICAL DEMANDS**

This position requires the following:

- This job will require participant to have a flexible work schedule throughout the week including being available early mornings and weekends.
- The ability to work independently with minimal supervision, including working from remote locations and collaborating with other team members via phone, e-mail, video, or other methods.
- Significant travel within the North Central region.
- Driving on a regular basis, a valid Washington State driver’s license, the use of personal motor vehicle on a regular basis (with mileage reimbursement), and proof of appropriate auto insurance.
- Mental activities required by the employee in this position include decision making, interpersonal skills, teamwork, creativity, customer service, mentoring, use of discretion, presentations/teaching, problem solving, and the ability to read, write, speak and understand English.

**TO APPLY OR FOR MORE INFORMATION**

Submit a cover letter, resume, and CDHD Application for Employment (available at https://cdhd.wa.gov/careers/) via email or hard copy to:

John Schapman, NCACH Deputy Director
Chelan-Douglas Health District
200 Valley Mall Parkway
East Wenatchee, Washington 98802
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Office: 509-886-6435

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